



# COMMONWEALTH TERRACE

COOPERATIVE STUDENT HOUSING

## Commonwealth Terrace Cooperative

### Board Meeting – March 19, 2019

Meeting was called to order at 6:25 PM at the CTC Community Center Building, Fireplace Room

#### Directors Present:

Javi Monardez Popelka  
Fabian Chamba  
Louai Alarabi  
Jaddy Yuhong  
Kiwoong You  
Sofía Simeto – teleconference  
Do Yeon Hwang – teleconference

#### Directors Absent:

Kate Sammons

#### Also Present were:

Hadley Adkins, General Manager  
Pat Larson, CTC Accountant  
Scott Creer, Housing Properties Coordinator, HRL  
Minsoo Kim: Guest resident

Time Keeper: Pat Larson

Process Assistant: Javi Monardez Popelka

**Welcome**, Time Keeper (minute taker) and Process Assistant (Chair)

#### Scott Creer/HRL – University Project Updates

No report prepared. University received no grant request this year for electric vehicle charging stations. Will apply fall next year. Year 2020 would be next period when CTC would need to decide if station is needed and where to locate it.

No update regarding St. Paul Strategic Capital Plan.

#### Approve: Packet / Agenda / Consent Agenda

*Moved to next Board Meeting.*



# COMMONWEALTH TERRACE

## COOPERATIVE STUDENT HOUSING

### Resident Voices

- Inquiry of St. Paul Circular stop locations confirmed.
- Resident guest questioned CTC's dog policy as has seen dogs on grounds and in apartments. Current Pet Policy does not allow dogs, except service animals and emotional support animals registered with University Disability Services. Need to be sensitive regarding this issue and best bet is to have residents refer to policy if they have any questions.
- Resident guest also expressed interest in serving on board of directors. Received application form.
- Concern expressed around what seems to be an increase in car break-ins and stolen vehicles. Scott working with UMPD for an annual report. The report is based on reported activity, 911 calls. Need to educate residents that any suspicious activity should be reported otherwise report is not accurate. Javi stated that some residents are hesitant to report and that CTC should do more education regarding that. Hadley mentioned that efforts supporting that education were geared towards National Night Out in August and that was the focus of that event. Javi suggested that seasonal ward meetings (Spring/Fall) would be a good place to also educate-maybe posters stating Call 911 Free and other materials should be available.

### Vote Board Replacement Candidate

- Kiwoong You introduced himself as board replacement candidate.
- *Louai makes motion to approve Kwoong You as board director as replacement term 2018-2020, Fabian second. All five (5) vote in favor. Zero abstain. Motion passes.*

### Annual Members Meeting Logistics and Assignments

- Javi will do opening remarks and early bird drawing. Suggested it would be good to have the agenda available by a link. Louai will connect with finance committee chair and present financial report. Fabian will cover the expression of the coop mission and importance of volunteer work. Volunteer appreciation segment will be done by Jaddy. Kate will introduce board nominees. After voting is tabulated Sofia will recognize outgoing board directors and welcome new ones. Kiwoong will announce grand prize drawing winners. Javi will provide closing remarks (and remind everyone to clean up).
- Suggestions that AV visuals would be good to have for focusing audience's attention. Fabian has projector. Will look into getting financial information displayed. Too late to request AV from the University.
- Various comments stating that new set-up (new last year) was well liked. Residents will go to pick up spots (designated by address) and receive agenda and ballot. The assigned stroller area will be on the first floor and will be marked and volunteer staffed. Child care will again be provided in room across from Ballroom. Boxed lunches provided for board directors starting at 5:15 pm.



# COMMONWEALTH TERRACE

COOPERATIVE STUDENT HOUSING

Informal Discussion – **Executive committee- Updates/suggested future agenda items-** executive meeting scheduled for Tuesday, April 9, 2019. Will recap annual meeting and also discuss Spring Celebration planning (that event is 5/18/19). No April board meeting as annual meeting will count as board meeting. Next board meeting set for 5/21/19.

## House Keeping

Assigned Terrace Times article – due March 27<sup>th</sup>. Javi volunteered to write article regarding safety issues and also possibility of having CTC staff monitor playgrounds and grounds in evening and weekends during the summer.

**Meeting adjourned at 8:02 PM**