



COMMONWEALTH TERRACE

COOPERATIVE STUDENT HOUSING

Commonwealth Terrace Cooperative

Board Meeting Zoom Meeting – June 24, 2020

Meeting was called to order at 6:30PM at the CTC Community Center Building, Via Zoom

Directors Present:

Amer Al Homoud
Byju Govindan
Do Yeon Hwang
Sofia Simeto
Antony Maikur
Tamara Walsky
Brook Demissie
Tanner Deeds
Senanur Avci Tosun
Laura Eckhardt

Directors Absent:

Also Present were:

Hadley Adkins, General Manager
Shanea Schmelling, Operations Manager
Scott Creer, HRL University Liaison
Lindy Wirth, Marketing and Customer Support Coordinator
Pat Larson, Accounting
Francis and Ever – CTC Residents

Timekeeper: Shanea Schmelling

Process Assistant: Amer Al Homoud

Welcome, Timekeeper (minute taker) and Process Assistant (Chair)

Resident Voices

- Francis and Ever: Racism
 - Received email from CTC Management about kids not keeping social distancing reported by an adult who was not copied in the email. They complained about only one side of the story being heard.
 - Other kids not playing with their kids- and other incidents with adults in the ward that claim “interference with their peace”. They feel that it is direct racism
 - Ward Rep (9) is not welcoming to address these issues



COMMONWEALTH TERRACE

COOPERATIVE STUDENT HOUSING

- Management should talk to Ward Reps and tell them to handle the issues of resident to resident confrontation.
- “I should not have to report to Management that other kids come to my door asking to play with them”.
- Their suggestion to management: Bring the two parents to have the conversation. Emails are not improving the community engagement.
 - Right on point that it is a call to action to come together
 - How do we get all parents to be out and involved with their children?

Shared Resource by HRL:

Bias Incident Report: <https://bias.ethicaladvocate.com/>

You can also e-mail endbias@umn.edu

EOAA also investigates discrimination cases: <https://diversity.umn.edu/eoaa/>

Student Conflict Resolution Center: <http://www.sos.umn.edu/>

Office for Conflict Resolution: <https://ocr.umn.edu/>

Management will follow up with Ever and Francis and board members to address these issues and how to move forward and announcements to the community.

University Updates: Scott Creer –HRL

- Officially rates are frozen for FY20-21
- Working to approve playgrounds and how to get them open again.
- Campus will open for Fall semester, classes will be in-person and online and after Thanksgiving will go online only.
- Numbers given recently are that of 700 international students (200 are in the united states, the remainder have not received VISAs). Trying to figure out what that means for us.
 - Presidential laws are passed about H1 VISA to postpone – those in US can extend VISA, laws are with new VISAs
- The previous residents always are able to report Bias incidents in the resources sated above.
- Covid-19: the Self-Disclosure Form still active.
Self-Disclosure Form:
 - In order to provide the best community management of COVID-19 within Commonwealth Terrace Cooperative, you may voluntarily self-disclose using the link below if you are symptomatic, have been exposed to, or are confirmed to have COVID-19.
 - This is entirely voluntary. The information will assist in the management of localized communal spread of COVID-19. No personal identification information will be shared.
 - **COVID-19 Voluntary Disclosure Form**
- Covid-19 – The University is actively working through the evolving situation. For the most up to date information please check <https://safe-campus.umn.edu/>
- Mobile Security Cameras: Test unit box is installed.



COMMONWEALTH TERRACE

COOPERATIVE STUDENT HOUSING

Approve: Packet / Agenda / Consent Agenda

Do Yeon makes the motion to approve the agenda and consent agenda. Antony Seconds. All Eight (8) vote in favor. Zero (0) opposed. Motion passes.

Elect Executive Leadership Committee FY2021 (Action)

- Nomination for Brook to be Chair- Accepts position
 - *Byju motions to have Brook as the Chair of Board of Directors and Antony Seconds. All Eight (8) in favor. Zero (0) opposed. Motion Passes.*
- Nomination for Amer to be chair- declines position
 - *Tammy motion to have Tanner as the Vice Chair for the Board of Directors and Sofia Seconds. All Eight (8) in favor. Zero (0) opposed. Motion Passes.*
- Secretary
 - *Antony motions to have Sofia as the Secretary for the Board of Directors. Do Yeon Seconds. All Eight (8) in favor. Zero (0) opposed. Motion Passes.*
- Treasurer
 - *Brook motions to have Senanur as the Treasurer for the Board of Directors. Byju Seconds. All Eight (8) in favor. Zero (0) opposed. Motion Passes.*

Board Projects Review/Initial On boarding new board members (Review/Discussion)

- This will move to next meeting given the time constraint of this month's meeting due to extension of Resident voices.
- Will send out signatures needed to all members after meeting.

Informal Discussion

- Is management concerned about vacancy loss?
 - No, we are doing well at 98%
- Future topics: Racism within community – reminder of people of privacy act, there have been incidents of residents taking unauthorized photos to report something they consider is wrong. ,– what rules should we follow as a community – form a task force to discuss this on a larger scale, inform residents to whom and where to report in case is needed and enhance respectful communication among residents.
- Updates of COVID are not in the board manual
- Can the board create a task force and get members on that task force?- yes, that is the responsibility of the board and tasking that out.

House Keeping

1. Confirm monthly Board meeting schedule (Action)
 - a. 4th week works best for Management Reporting and 2nd week for executive meeting
 - b. 4th Thursday Board Meeting 6:30pm- next July 23rd



COMMONWEALTH TERRACE

COOPERATIVE STUDENT HOUSING

- c. 2nd Thursday Executive meeting 6:30pm- next July 9th
2. Assign Terrace Times article- quarterly Due 6/29 (Action)
 - a. DoYeon and Antony
 - b. Should we pre-assign board members through the year?.
3. Community Voices- Board of Directors
 - a. Board@umnctc.org email explain in more detail and process in future discussion
4. Board Member July social distance social (Action)
 - a. Can discuss this further in Executive meeting for July

Meeting adjourned at 8:22PM