



Commonwealth Terrace Cooperative

Board Meeting – June 26, 2018

Meeting was called to order at 6:08PM at the CTC Community Center building, Fireplace Room

Directors Present:

Grace Bell, Chair
Michael Herrmann, Vice Chair
Matthew Young, Secretary
Paul Bigwood, Treasurer
Kate Sammons
Dustin Chernick
Javi Monardez Popelka
Guisheng Zhang

Also Present were:

Hadley Adkins, General Manager
Shanea Schmelling, Operations Manager
Scott Creer, University of Minnesota HRL
Louai Alarabi, Future Director
Fabian Chamba, Future Director

Directors Absent

Jaddy Yuhong

Time Keeper: Shanea Schmelling

Process Assistant: Grace Bell

Packet / Agenda / Consent Agenda

Dustin motions to approve the packet agenda and consent agenda. Javi seconded. All in favor

Scott Creer, University project updates

International Student Services

- Referring everyone to HRL
- The institute of mathematics help Visiting scholars
- If Visiting scholars go to HRL they are directed to the off-campus list serve
- Can Scott get us in contact with a general contact at ISSS to help partner with to invite students to events. Fabian knows some contacts in ISSS to help with events including Nasareen.



FY19 Electrical infrastructure- financed differently for 2018 and 2019.

HVAC to be replaced FY 19 is community center HVAC which has had noise complaints. Initiation of this will start in October with Design phase to be replace for Spring 2019.

Two-bedroom split study is in finalizing stages before being sent to CTC.

Review of past topics of Minor Policy and Occupancy standards.

Resident voices

No residents attended meeting.

Board member would like to make acknowledgement to treating all residents equally in response time by email. Not just giving priority to board members.

Project Review- onboard of new Board Members

- IPS Revision- Review/action
 - Was sent in part of packet.
 - Would like suggestions and input by email and ask that it be voted on current board after this meeting.

House Keeping

1. Assign Terrace Times article due June 30th
Grace and Fabian - Welcoming and announcing the open position/ recruiting and current ongoing projects that sound interested to and wanting to join.

Link county fairs for things to do from Michael.

2. Replacement Board Seats – approve
 - a. Need to fill Jyoti's position
 - b. Paul is going to step back on for Dustin
 - c. Will reach out to Committee's, Finance, Programs, LED Task Force
 - d. Email community about the open position. Application should be completed and then attend the July Board meeting to be voted in.
 - e. Grace will consider to stay for Jaddy until she returns for October Meeting. If she cannot attend October, then the position will need to open.

3. Board Member July social – Schedule
The social will be with families. Friday, July 13, 2018



July Meeting 7/24/18 – 6pm – training from Donna

Meeting adjourned at 7:03PM

Informal Discussion: Executive Committee – updates/suggestions future agenda items- polices, future issues, events, community concerns etc.