



Commonwealth Terrace Cooperative

Board Meeting – Tuesday February 27, 2018

Meeting was called to order at 6:05PM at the CTC Community Center building, Fireplace Room

Directors Present:

Grace Bell, Chair
Michael Herrmann, Vice Chair
Matthew Young, Secretary
Paul Bigwood, Treasurer
Kate Sammons
Jaddy Yuhong
Javi Monardez Popelka

Also Present were:

Scott Creer, University of Minnesota HRL
Hadley Adkins, General Manager
Shanea Schmelling, Operations Manager

Directors Absent

Guisheng Zhang
Dustin Chernick

Time Keeper: Shanea Schmelling
Process Assistant: Grace Bell

Scott Creer, University project updates

*Javi motions to reduce annual meeting discussion in agenda by 20 minutes and add to University project update time. Kate seconded the motion. **Motion carried unanimously.***

Gas line replacement- meeting is scheduled this week to talk more about the construction.

Baseline information provided for CTC Split-Level Study:

- Definitive numbers to Split-Level Study are now pushed back to April 2018.
- The study will tell us what it would cost to renovate, replace comparable sections, and replace with high density at most efficient peak of residency.
- This baseline financial information is important to understand prior to the study being completed.



The St. Paul Strategic Facilities Survey sent to both Co-ops as soon as Scott/HRL received it from U of M Brief. A consultant committee connected to the U of M HRL created the survey.

There are no updates on the U of M Child Development Center closing except what has been reported to the public.

House Keeping

*Kate moves to adjust House Keeping towards the end of meeting after informal discussion and to maintain this structure for future meetings. Jaddy seconded the motion. **Motion carried unanimously.***

Packet / Agenda / Consent Agenda

Paul motions to approve packet, agenda, consent agenda. This collection includes additional documents such as:

BOD February Financial Report

BOD Management Report

BOD January 2018 Meeting Minute

*Matt seconded the motion. **Motion carried unanimously.***

Review annual members meeting logistics Annual Member Meeting (Scheduled For Thursday April 19, 2018)

Small logistical changes were presented with regards to sign in layout and to seating arrangements within the St. Paul Student Center-North Star Ballroom for enhancing acoustic quality between speakers and audience.

Idea Share Around Community Celebration event (Scheduled for Saturday May 12, 2018)

Initial thoughts were presented. Board will communicate and convene around questions on timing of the event and other logistics.

Informal Discussion: Executive Committee

Next BOD Executive Committee meeting will be held on Thursday March 15 at 6:30PM.

Next BOD meeting will be held on Tuesday March 27 at 6:00PM.

House Keeping

Assign Terrace Times article due March 1st

Kate agreed to write and plan to submit article between Friday March 2-Monday March 5. Board member recruitment ideas proposed.

Grace proposed Board Recruitment Open House event idea and said that she will send out a Doodle poll to have Directors choose best dates and times for such an event by the second or third week of March.



Meeting adjourned at 7:40PM