# Board of Directors Meeting Minutes

Date: September 25, 2025

Time: 6:30 PM – 7:51 PM

Location: Zoom

## Attendance

Board Members Present: Avinash, Yorkinoy, Adebowale, Nidhi, Mobby

Others Present: Austin, Marina Uehara (UMN-ISSS), Beth Isensee (UMN-ISSS), Tiffany

## 1. Call to Order

Avinash called the meeting to order at 6:31 PM.

## 2. Updates from Austin

Satisfaction Survey: Scheduled for October 13–24, 2025. Still taking feedback

Capital Projects: No new updates; all projects progressing as planned.

## 3. Immigration Visit on Property

An unannounced USCIS visit occurred at CTC to verify OPT employment.

ISSS was not informed in advance and noted this is the first time such visits occurred for OPT

The visit was respectful, but ISSS is still formulating guidance.

Recommendations for international scholars:

* Save and use ISSS emergency contact number (24/7 availability).
* Notify ISSS immediately if approached.
* Refer to the ISSS website for immigration updates.
* Drop-in services are available for scholars under threat.
* ISSS to organize a listening session for students tailored for scholars, OPT, and H1B holders.

Next Steps:

* CTC to release communication about the event, remind residents to contact ISSS, and include a list of legal services and immigration contacts for residents.

## 4. Community Voices

Report about discrimination in the community

Bias Response:

* Tiffany to draft bias, discrimination, and harassment communication letter to residents.
* Encourage residents to file bias reports with the appropriate referral network.

Smoke Alarm: update from Tiffany

* Notices for replacements have been sent to residents experiencing the problem.

School Pickup Enclosure: Avinash

* Proposal to construct a covered enclosure at the main pickup stop for children.
* Motion introduced; further discussion planned for the next meeting.

## 5. Election of Board Members

Tiffany to prepare a list of board seats expiring this year.

Plan to hold a combined meeting of current and incoming members in December.

## 6. Adjournment

Meeting adjourned at 7:51 PM.