



Board Meeting Agenda

Thursday, September 22, 2022

6:30pm | Zoom Meeting

Meeting ID: 954 3891 8897

Mission: The mission of Commonwealth Terrace Cooperative is to maintain a safe, affordable housing community for University of Minnesota students and their families; where volunteerism, learning, leadership, trust, and cross-cultural experiences drive a sustainable co-op culture.

Meeting Rules

1. Raise hand to speak
2. Two minutes per person
3. Give everyone a chance to participate
4. Stay calm, be respectful and do not get personal
5. Stay at the meeting (even if you get upset)

Meeting Preparation

1. Please read all documents in board packet in advance
2. Please let the group know in advance if you will be late or cannot make it to the meeting

6:00pm *Executive Director will be available to discuss any agenda item or call and set appointment if it works better*

6:30 - 6:35 (5m)	Welcome - Time Keeper (minute taker) and Process Assistant (Chair)
6:35 - 6:40 (5m)	Approve: Packet / Agenda / Consent Agenda <i>-this is add or drop time <u>only</u> leading to an up or down vote. Any concerns or questions with the packet should be attended to during monthly reading of the packet prior to the meeting. (Financial, Management Report, Meeting Minutes, Committee Minutes, etc.) Address questions to Exec Committee or ED.</i>
6:40 - 6:50 (10m)	Scott Creer/HRL - University Project Updates (Discussion/Review)
6:50 - 7:00 (10m)	Community Voices – (2 minutes allotted) - Board will direct community voice in appropriate direction
7:00 - 7:45 (45m)	Investment Portfolio Review – Morgan Stanley (Review/Discussion)
7:45 - 8:00 (15m)	Audit and annual budget processes (Review/Discussion)
8:00 - 8:10 (10m)	House Keeping <ul style="list-style-type: none">- Committee Liaison Update<ul style="list-style-type: none">o <i>Operations Committee Report for August (Review)</i>o <i>Programs Committee Report for August (Review)</i>- Adjustment to November and December Meeting (Review/Action)- CTC Internal Process of Checks and Balances (Review/Action)- Capital Planning (Review/Discussion)
8:10 - 8:15 (5m)	Informal discussion – Executive committee – updates/suggested future agenda items – policies, future issues, events, community concerns etc.
8:15	Close Board Meeting