



Board Meeting Agenda

Thursday, August 24, 2023

5:00pm | Virtual Meeting

Mission:

The mission of Commonwealth Terrace Cooperative is to maintain a safe, affordable housing community for University of Minnesota students and their families; where volunteerism, learning, leadership, trust, and cross- cultural experiences drive a sustainable co-op culture.

Meeting Rules

1. Raise hand to speak
2. Two minutes per person
3. Give everyone a chance to participate
4. Stay calm, be respectful and do not get personal
5. Stay at the meeting (even if you get upset)

Meeting Preparation

1. Please read all documents in board packet in advance
2. Please let the group know in advance if you will be late or cannot make it to the meeting

5:00 – 6:00 (1hr)	Legal Training - Liz Loeb
6:00 – 6:30 (30m)	Questions and Answers
6:30 – 6:35 (5m)	Welcome - Time Keeper (minute taker) and Process Assistant (Chair)
6:35 – 6:40 (5m)	Approve: Consent Agenda: Agenda, Meeting Minutes, Committee Minutes (Action) <i>This is add or drop time <u>only</u> leading to an up or down vote. Any concerns or questions with the packet should be attended to during monthly reading of the packet prior to the meeting (Meeting Minutes, Committee Minutes, etc.) Address questions to Exec Committee or Executive Director.</i>
6:40 – 6:50 (10m)	Austin Holik/HRL - University Project Updates & HRL
7:00 – 7:10 (10m)	Community Voices – (2 minutes allotted) - Board will direct community voice as needed.
7:10 – 7:30 (20m)	Management & Financial Report (Discussion/Action)
7:30 – 8:00 (30m)	House Keeping: <ol style="list-style-type: none">1. Confirm Monthly Board Meeting Schedule + Format (Discussion/Action)2. Assign Terrace Times (April, July) (Discussion/Action)3. Committee Liaison Update (Discussion/Action)
8:00 – 8:10 (10m)	Future of Co-Oo (Discussion/Action)
8:10 – 8:20 (10m)	Informal discussion – Executive committee – updates/suggested future agenda items – policies, future issues, events, community concerns etc.
8:20	Close Board Meeting