

# Application for Commonwealth Terrace Cooperative, Inc.

University of Minnesota Family Student Partnered Housing

Please **PRINT OR TYPE** clearly.

**A \$40.00 non-refundable application fee (US funds only, check or money order) must accompany this application to activate it.**

**How did you hear about us?**  News paper  Craig's List  Rent.com  Advertising signs on Property  Other (please specify) \_\_\_\_\_

Please list the names of all family members who will be residing at Commonwealth Terrace Cooperative.

RESIDENT NAME: \_\_\_\_\_  
(last) (first) (gender)

CHILD NAME #2: \_\_\_\_\_  
(last) (first) (gender) (age)

RESIDENT NAME: \_\_\_\_\_  
(last) (first) (gender)

CHILD NAME #3: \_\_\_\_\_  
(last) (first) (gender) (age)

CHILD NAME #1: \_\_\_\_\_  
(last) (first) (gender) (age)

CHILD NAME #4: \_\_\_\_\_  
(last) (first) (gender) (age)

If your family/roommates are not currently living with you, when will they arrive? \_\_\_\_\_

CURRENT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**\*\* We will mainly be updating the waiting list through e-mail contact, please make sure your email address is correct.**

Have you ever lived at Commonwealth Terrace Cooperative before? YES NO DATE: \_\_\_\_\_

Have you ever lived at Como Student Community Cooperative before? YES NO DATE: \_\_\_\_\_

Are you currently enrolled at the University of Minnesota? YES NO Which College: \_\_\_\_\_

If not, what is your expected enrollment? \_\_\_\_\_

Degree-seeking Type:  Undergraduate  Graduate  Other (please specify) \_\_\_\_\_

***YOU MAY APPLY FOR ONE APARTMENT ONLY – YOU DO NOT HAVE A CHOICE OF LOCATION  
After first checking the eligibility guidelines (see back), please indicate your choice below.***

**ONE BEDROOM** \_\_\_\_\_ **TWO BEDROOM** \_\_\_\_\_ **THREE BEDROOM** \_\_\_\_\_

**DESIRED MOVE IN DATE:** \_\_\_\_\_ All applicants will be given a 30-day notice of apartment availability. The 30-day notice may be ANYTIME DURING THE MONTH; we rent apartments throughout the month not just on the first. A prelease security deposit will be required within 5 working days of acceptance of an apartment.

I have read the information for Commonwealth Terrace Cooperative and understand the eligibility requirements described (see back). I understand that these requirements may change without notice to me, and I agree to comply with all rules, regulations and policies of Commonwealth Terrace. I hereby affirm that the information contained herein is true to the best of my knowledge. I understand that it is my responsibility to inform CTC of ANY CHANGES IN ADDRESS OR FAMILY status, and that failure to do so may result in the cancellation of my application.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Please make checks payable to: CTC**  
1250 Fifield Ave, St. Paul, MN 55108  
651-646-7526 ctc@umnctc.org

# Cooperative Acknowledgment

## Academic Eligibility

One individual in each CTC household must meet academic guidelines during two consecutive semesters of each academic year. Undergraduates need to be enrolled for a minimum of (9) credits per semester. Graduate students are required to take at least (6) credits per semester or be actively working on a thesis project.

All eligibility requirements must be met by the date you move into CTC. Students may reside in University –owned housing for a maximum of seven years. All students will be verified by roster submitted to the University of Minnesota. If you are a graduate student who is carrying less than six credits, you must provide CTC with your advisor’s name and mailing address. You need not meet eligibility requirements to apply, however you must meet them all when you move in.

## Eligibility Requirements

Only University of Minnesota students and their families that meet these guidelines are eligible for CTC.

*All documentation is required for each family situation upon move-in*

- Graduate level student and spouse/domestic partner; single with or without children
- Undergraduate students and spouse/domestic partner, single with or without children (single undergraduates must be at Junior or Senior Level.
- Postdoctoral Fellow (9560) or Associate (9546) family or single

Extended family members are welcome for an additional \$40 per occupant per month and CTC registration. CTC pet policy prohibits dogs. Cats, fish and small birds are welcome. (Please request Pet Policy for more details.)

## Applying for CTC

Due to the popularity of quality student family affordable cooperative living, CTC maintains a waiting list. To apply, complete the application and submit the \$40 application fee to activate placement on the waiting list. Upon receiving the completed application, it is dated and placed in chronological order on the appropriate list (you may apply for **ONE APARTMENT SIZE ONLY**). Specific time on the waiting list is dependent upon season and apartment size.

Unfortunately, it is not possible to give specific predictions as to when a unit will be offered. CTC offers a 30-60 day notification of availability to applicants which vary at any time throughout the month.

Upon acceptance of an apartment offer, a prelease security deposit equal to one month’s rent is due shortly thereafter. Apartment rental charges are effective from move-in assignment date by CTC.

## Apartment size and Occupancy Limits

<b>1-bedroom</b>	(160 total units)	378 Sq ft
Minimum 1; Maximum 2, (2 adults or 1 adult with 1 child)		
<b>2-bedroom- Split entry</b>	(202 total units)	722 Sq ft
Minimum 2; Maximum 4 people (1 adult with child(ren) or 2 adults with or without children)		
<b>2-bedroom- Two-story</b>	(78 total units)	676 Sq ft
Minimum 2; Maximum 4 people (1 adult with child(ren) or 2 adults with or without children)		
<b>3-bedroom</b>	(24 total units)	881 and 877 Sq ft
Minimum 3, Maximum 5 (must have two children)		