

Programs Committee Meeting Agenda

Tuesday, January 21st, 2019

6:00pm- 7:00pm | Meeting Room

Welcome (Patrick and/or Javi)

Global Cooking Class (Javi)

- Summary: Around 20 people attending
- Questions, Concerns, Suggestions:
 - o Could have used an inventory of what is in the kitchen for this and future events
 - o Could use a few staples of cooking like baking powder, flour, oil, etc.
 - o Food that's planned on being cooked should be on the flier
 - o Recipes should be ready to hand out at the event and electronically available
- Next cooking class
 - o Will be romantically themed vegan pastry night on Valentines Day
 - o Potentially a potluck? Also childcare? Will need an RSVP

Lunar New Year (Patrick)

- Summary:
 - o 106 people attended, including non-CTC attendees that found out on Facebook
 - o Food prep, craft making, games for kids and performances
- Questions, Concerns, Suggestions
 - o Some volunteers did not consistently staff the activities they signed up for
 - o Each room could have used a "host" to direct people that would like to participate
 - o Survey will be made to reveal any more improvements needed or successes

Winter Schedule (Javi and Patrick)

- Dates Decided:
 - o Quarterly new resident brunch: first will be February 29th
 - Potentially a musical component? Aleks or Angela?
 - Small activity for kids?
 - Special invitation going out to new residents (nice cardstock invitation)
 - Similar information to the Open House available to get them involved
 - Light snacks
 - o Global Cooking Class: March 13th – **theme and host needed no later than Feb 28th or it will be dropped**
 - o St. Patrick's Lucky Bingo Night: March 17th
 - We provide popcorn and/or snacks, people bring their own beer?
 - Green Koolaid?
 - o Ping-Pong Tournament: April 5th – **host needed no later than March 14th or it will be dropped**
 - o Global Cooking Class: April 17th – Macedonian Food (date changed, will need to be confirmed with host)
 - o Quarterly new resident brunch: second will be May 16th

- Welcome back breakfast: September 7th?
- Reminder: still plenty of time to change dates if needed
- **Online calendar will be created.** Once created, please begin signing up for events to help lead and plan. We will need more work from committee members outside of meetings, CTC Office only has so much time and resources.

Other Topics

- **POTENTIAL NEW MEETING TIME:** We will send out a new Doodle to potentially move the meeting time to get a slightly higher and more regular attendance at Program Committee Meetings
- **No March Meeting:** we will still be meeting in February since there is a lot to plan, but we will be skipping march to have St. Patricks Day Lucky Bingo Night
- **Coloring Contest voting:** all Programs Committee members are encouraged to vote for 2 winners of the Winter coloring contest on March 16th. Simply visit the office that day and tell Patrick who your vote is for. Winners will be announced at our St. Patricks Day Lucky Bingo night.
- **Fire Extinguisher Exchange:** It has been determined by CTC management that not a magnet (due to cost), but definitely a quarter sheet flier with all the up-coming events can be handed out during the fire extinguisher exchange

Suggested Future agenda items

- Next meeting is Tuesday February 18th from 6 to 7:30pm – potentially the last of the Winter
- Finalize Feb 29th New Resident Brunch plans
- Finalize March Global Cooking class plans
- Start and hopefully finalize Bing Night plans