

Commonwealth Terrace Cooperative, Inc.
Board of Directors
Meeting Minutes
June 8, 2016
6:30pm – 8:30pm

Present:**Absent:**

<input checked="" type="checkbox"/>	Kimberly Weaver Olson	Board President	<input type="checkbox"/>
<input type="checkbox"/>	Joshua Motz	Board Vice President	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Chris Crosby	Board Treasurer	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Lacee Clark	Board Secretary	<input type="checkbox"/>
<input type="checkbox"/>	Divya Bhaskaran	Board Director	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Fahad Kidwai	Board Director	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Dhondup Dorjee Shokta	Board Director	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Robert Andrade	Future Board Director	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Paul Bigwood	Future Board Director	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Grace Bell	Future Board Director	<input type="checkbox"/>
<input type="checkbox"/>	Rong Han	Board Director	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Lisiane Pruiielli	Board Director	<input type="checkbox"/>
<input type="checkbox"/>	Scott Creer	Housing & Residential Life	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Kris Graham	Manager	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Hadley Adkins	Operations Manager	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Shanea Schmelling	Minute Taker	<input type="checkbox"/>

Rules

- Raise hand to speak
- Two minutes per turn
- Give everyone a chance to participate
- Stay calm, be respectful and do not get personal
- Stay at the meeting (even if you get upset)
- Be Prepared and read Board Packet in advance
- Inform President or General manager if you are going to be gone or late

Time Keeper: Lisiane

Process Assistant: Lisiane

Introduction

Welcome, Choose Time Keeper and Process Assistant

House Keeping:

1. Assign Terrace Times article.
 - Due June 28th
 - Kim W.O. – Energy Savings windows, mailbox.
2. Aboard activity/ introduction Date and Time for incoming board members.
 - Saturday, July 16th. 5pm.
3. Date for July board meeting.
 - July 27th 6:30pm – 7:30pm
 - August Meeting is board training.

Approve: Packet / Agenda / Consent Agenda

-this is an add or drop time only leading to an up or down vote. Any concerns or questions with the packet should be attended to during monthly reading of the packet (Financial, Management Report, Meeting Minutes, Committee Minutes, etc.). Address questions to Exec Committee or GM.

Lacey motions to approve the board package, agenda and consent agenda. Lisiane second. All 4 approve. 0 opposed.

Scott Creer, University liaison: Updates and University News

- Door project continuing.
- Street project has bids out and hopes to have final details before July 1st.
- Asking about the urgency for the change in the Management Agreement Addendum.
 - Will give an official letter with the board of director requests.

Draft Addendum Request

- Chris will write an edit to the current letter. It will be sent to the board for feedback. Once all feedback is given, Kim will send it to Scott and signed.
- Give them the board expectations to avoid so much back and forth drafts.

Comcast internet Contract Review (redlined version available)

- The COMCAST agreement is almost done. Once the lawyer is ok with it and the board had time to view it, Kris can sign it.

Recommended/ Discuss Future Agenda Items:

Informal Evaluation—Recap of assignments, recommend Future Agenda Ideas:

- Review of community meeting and survey
- Vote on Internet Proposal
- Review of Spring Celebration tasks for board members

Meeting closed at 8:00pm