

**Commonwealth Terrace Cooperative, Inc.
Board of Directors
Meeting Minutes
January 21, 2015
6:55pm – 7:15pm**

Present:

- Michael Billington
- Tasneem Anwar
- Lisiane Pruinelli
- Touba Khurshid Malmi
- Shipi Kankane
- Radhika Vernekar
- Divya Bhaskaran
- Fahad Kidwai
- Vivek Bhandari
- Scott Creer
- Kris Graham
- Yeoryia Christoforides
- Hadley Adkins

Absent:

- Board President
- Board Vice President
- Board Treasurer
- Board Secretary
- Board Director
- Board Director
- Board Director
- Board Director
- Board Director
- Housing & Residential Life
- Manager
- Minute Taker
- Operations Manager

**Meeting came to order
at 6:55PM**

2 absences

Rules

- Raise hand to speak
- Two minutes per turn
- Give everyone a chance to participate
- Stay calm, Be respectful and do not get personal
- Stay at the meeting (even if you get upset)
- Be Prepared and read Board Packet in advance
- Inform President or General manager if you are going to be gone or late

Time Keeper: Vivek Bhandari

Process Assistant: Divya Bhaskaran

Approve: Packet/Agenda/Consent Agenda

Lisiane moves to approve the agenda and consent agenda. Seconded by Divya. 3 approve. 0 oppose. 0 abstain.

House Keeping:

Assign Terrace Times article -- January 28th, assigned to Vivek

Discuss changing meeting to Wednesday, week # 4, at 6:30PM

Board meetings will now be the 4th (Wed) of the month

Executive meetings will be the 2nd week of month

Choose a date for annual meeting -- April 23(day after board meeting), April 29 or 30

1st choice - April 23rd was decided, 2nd choice - April 29th is the backup

Discussion on recruiting new board members for annual meeting, 4-5 needed

Work on getting the word out. Minimum 4 board members needed

General Manager, Expectations of University Liaison

Last month's board meeting was chaos, importance of co-op as a management coop.

Maintaining, budgeting is the work of the coop, U is not the counselor, only liaison.

General Manager needs support from the U, not criticism, support from board. More

transparency needed on the part of the University. Good communication is lacking with

both the board, the U and General Manager. GM is willing to continue to work in that

aspect of Job. U owns the property and managing the operations is work of the GM and

the CTC Board. Focus of the board is the people (budgeting, activities, programs,

community organization, projects and problem solving etc.)

Scott Creer, University liaison: Project Updates

Streets and parking project to continue at \$800,000 budget to continue through summer 2015. Substantial amount of the roadway to be done. Overlay process, Storm water, curb replacement, flooding risks focus of the project.

2015-2016 Operations Budget review and approval

Divya motions to approve, Fahad seconds

5 approve. 0 oppose. 0 abstain. Motion passed, budget approved.

Closure and Evaluation

Meeting adjourned at 7:15pm